

COMMISSION MEETING MINUTES

March 27, 2018

The Board of Davis County Commissioners met on March 27, 2018 at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Agenda as
posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah, commencing at **10:00 AM on Tuesday, March 27, 2018.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- Announcement of the 2018 Davis County Photography Contest winners – Barry Burton, Davis County Art Advisory Committee Chair
- Presentation of PILT (payment in lieu of taxes) check – Justin Dolling, Utah Division of Wildlife Resources
- Canceled: Public Notice - Davis County Commissioners' attendance at the Clinton City Council Meeting tonight

BUSINESS/ACTION:

Dave Hansen, Davis County Legacy Events Center Director, presenting:

Ordinance amending Section 2.48.060 of the Davis County Code regarding the fees of the Legacy Events Center

Brian Hatch, Davis County Health Department Director, presenting:

Amendment with Utah Dept. of Health – additional funding for the Arthritis Program for implementation of a Tai Chi program (receivable)

Agreement with Home Health Services of Utah – provide for direct purchase of needed in-home services for clients (payable)

Agreement Smith's Pharmacy #135 – provide pharmacy services for authorized DCHD clients and provide contractual services as required (payable)

Adam Wright, Davis County Public Works Director, presenting:

Amendment with ESI Engineering, Inc. – additional surveying to scope of work for street rebuild of Mutton Hollow Road (87 East to US 89, Layton) (payable)

Mark Langston, Davis County Information Systems Director, presenting:

Amendment with Spillman – Unix to Linux Server migration (payable)

Agreement with LEICA Geosystems, Inc. – Smartnet Network Reference Station Host (n/a)

Tony Thompson, Davis County Property Manager, presenting:

Request to declare parcel of land Tax ID 12-106-0036 (3470 S 1500 W, Syracuse) as surplus and authorize notice of sale

Ratify Permit to Enter and Agreement to Construct with Woodside Homes of Utah, LLC – on Tax ID 12-106-0036 (3470 South 1500 West, Syracuse) (receivable)

Jeff Oyler, Davis County Planning Manager, presenting:

Amendment to the Ryan Butler Subdivision – remove the requirement for fire sprinklers and the 3,600 sf limit on the house (n/a)

Barry Burton, Davis County Community & Economic Development Director, presenting:

Agreement with John Hansen Code Services – to provide building inspection and plans examiner services (payable)

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, presenting:

Request approval of polling locations for the 2018 elections

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presenting:

Agreement with Tyler Technologies – licensing & implementation of Integrated Finance and Human Resources ERP (replacement of 3/13/18 pending document) (payable)

PUBLIC HEARING:

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presenting:

Consideration of approval by resolution for additional budget appropriation requests. Budget increases will be funded by new revenues and/or monies unspent in the prior year.

BOARD OF EQUALIZATION:

Property Tax Register

CONSENT ITEMS:

- Check Registers
- Meeting Minutes: March 13 & 20, 2018

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of
Allegiance

Barry Burton, Davis County Community & Economic Development Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in the recitation.

Commissioner Jim Smith was excused. He is out of town this week.

Announcement of
2018 DC
Photography
Contest winners

Commissioner Millburn welcomed photographers being honored for their winning entries in the Annual Davis County Photography contest. Barry Burton explained that since the Davis County Administration Building was built six years ago, the County has hosted what started out as a Fine Art/Photography contest each year. It was so popular, they had to separate the Photography from the Fine Art contest about three years ago. This year the number of Photography entries doubled compared to last year.

Barry announced the winners of the 2018 Davis County Photography Contest as follows:

HONORABLE MENTIONS
Diane Taylor Keet for *This is for You Mom*
Cynthia Heath for *Light Sabers*
Amanda Ellis for *The Wonder of Snow*
Dan Anderson for *Technology*
Ashley Beazer for *Salt Lake Temple*
Sara Crooks for *Puddle Reflections*

YOUTH
3rd Place - Kenna Sherman for *Photoception*
2nd Place and 1st - Mary Folsom for *Mirror*
1st Place – Mary Folsom for *Finn*

AMATEUR
3rd Place - Amanda Ellis for *Forsaken*
2nd Place - Cameron Farley for *Mr. Spooter*
1st Place - Judy Rapp for *Blue Light*

PROFESSIONAL
3rd Place - Jen Burnett for *Light of Heaven*
2nd Place - Mike Manfull for *Royal Iris*
1st Place - Jon Bouwhius for *Kenya*

Award checks were presented to those winners in attendance and pictures were taken of the winners with the Davis County Advisory Committee members and commissioners. The winners were invited to attend a reception in room 131 following the presentation.

Barry mentioned how popular the exhibits are and noted the photography entries will be on display for six months.

Commissioner Millburn congratulated the winners. He commented that he “spent a fair amount of time behind the camera” during his college years and the entries this year get him excited to pick it up again.

Presentation of
PILT check

Justin Dolling, Utah Division of Wildlife Resources, presented Davis County with a Payment In Lieu of Taxes (PILT) check in the amount of \$489.19. He explained the Division of Wildlife owns and manages a little over 1,900 acres in Davis County, primarily associated with Farmington Bay Water Fowl and Howard Slough (Antelope Causeway) Management Areas. Justin expressed appreciation for the County’s support of the new Nature Center. Construction is on schedule and the grand opening is set for August. He said the annual Bald Eagle event was well attended by 1,500 visitors and 15 eagles were observed.

Canceled Public
Notice

CANCELED: Public notice of the Davis County Commissioners’ attendance at the Clinton City Council Meeting scheduled for 7 p.m. on March 27, 2018 was canceled. The commissioners will not be available to attend. It has been rescheduled for May 8.

Ordinance
#1-2018
amending LEC
fees

Dave Hansen, Davis County Legacy Events Center Director, presented ordinance #1-2018 amending Section 2.48.060 of the Davis County Code regarding the fees of the Legacy Events Center. He explained there will be changes made to increase, decrease and remove some rental fees.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Dave introduced the new County Fair Coordinator, Stephanie [Davis], replacing Brooks Burr. He spoke highly of Stephanie. She has been with the County for three weeks and is already anticipating one of our largest sponsorship agreements. Stephanie commented that she grew up in Houston, Texas, and attended school in Waco. She said she moved here for the mountains and has stayed for the community. Her background is in Outdoor Education and planning.

Brian Hatch, Davis County Health Department Director, presented the following:

Amendment #2016-8E with Utah Dept. of Health for funding Arthritis Program for Tai Chi program

Amendment #2016-8E with the Utah Department of Health for additional funding of the Arthritis Program for implementation of a Tai Chi program. The receivable amount is \$2,000.00. The contract period is July 1, 2017 through June 30, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-125 with Home Health Services of Utah for in-home service

Agreement #2018-125 with Home Health Services of Utah to provide for the direct purchase of needed in-home services for clients of Davis County. The payable contract amount is per fee schedule. The contract period is March 27, 2018 through June 30, 2019.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-126 with Smith’s Pharmacy #135 to provide service for authorized County clients

Agreement #2018-126 with Smith’s Pharmacy #135 to provide pharmacy services for authorized Davis County Health Department clients and provide contractual services as required. The payable contract amount is \$6.00 per prescription. The contract period is April 1, 2018 through April 1, 2023.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian explained TB clients go to Mid-Town Clinic to receive their exam, evaluation and prescription. The Health Department fills and administers the prescription.

Amendment #2017-114A with ESI Engineering Inc. for additional surveying for Mutton Hollow project

Adam Wright, Davis County Public Works Director, presented amendment #2017-114A with ESI Engineering, Inc. for additional surveying to scope of work for a street rebuild of Mutton Hollow Road (87 East to US 89 in Layton). Adam explained there were shortcomings in the design surrounding sidewalks and ADA ramps and a possible change in location of a crosswalk to make it safer. The payable contract amount is \$7,670.00. The contract period is April 4, 2018 through April 4, 2019.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mark Langston, Davis County Information Systems Director, presented the following:

Amendment #2004-93B with Spillman for server migration

Amendment #2004-93B with Spillman Technologies Inc. for migration of Unix to Linux Server dispatch software. The current software is no longer supported on the IBM Platform we use. This will move and upgrade the software to an environment we support. The one-time payable contract amount is \$23,960.00. Maintenance for Spillman software is already under contract. The contract period begins January 9, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-127 with LEICA Geosystem Inc. for county GPS service

Agreement #2018-127 with LEICA Geosystem, Inc. for a Smartnet Network Reference Station Host. Mark explained we are users of GPS. There is a new satellite system coming in. LEICA Geosystem Inc. is asking to mount an antennae of a new satellite system on one of our facilities at the Sheriff’s Office and for the County to provide power to it. In exchange, our subscription fee of \$1,800.00/year will be waived. It allows us to provide a solid site for the GPS repeater and provides GPS service to various County departments. [LEICA Geosystem Inc. was referred to in error in the presentation as Lexus.] The contract period begins March 20, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Tony Thompson, Davis County Property Manager, presented the following:

Request #2018-128 to declare land surplus and authorize notice of sale

Request #2018-128 to declare parcel of land Tax ID 12-106-0036 (3470 South 1500 West, Syracuse) as surplus and authorize the notice of sale. It is part of the Syracuse drain. The request to purchase has been received by Woodside Homes. The Properties Committee recommended on October 17, 2017 to move forward with the sale. The deeded portion will be 60 ft. wide x 100 ft. deep (6,000 sq. ft.).

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ratify permit to enter & agreement to construct #2018-128A with Woodside Homes of Utah

Ratify Permit to Enter and Agreement to Construct #2018-128A with Woodside Homes of Utah, LLC on property Tax ID 12-106-0036 (3470 South 1500 West, Syracuse) to construct the road crossing to connect two subdivision phases. This agreement is being ratified. After Woodside Homes arrived on the site with rental equipment ready to start the project, Commissioner Smith signed the agreement on March 23, 2018. When the road is completed, it will be deeded to Syracuse City. Davis County will retain an easement for flood control operations on the entire property. The receivable contract amount is \$7,928.20 and includes the cost of advertising the notice. The contract period is March 23, 2018 through March 23, 2021.

Amendment
#2017-145B
with Ryan
Butler
Subdivision

Agreement
#2018-129 with
Jon Hansen
Code Services to
provide building
inspection &
plans examiner
services

Request
#2018-130 for
approval of
polling locations

Per Commissioner Elliott’s inquiry, Adam Wright, Public Works Director, confirmed from the audience that the culvert is gauged to the right amount. Commissioner Millburn inquired about the process of noticing the surplus property and entering into an agreement to sell. Tony explained this is not a purchase contract with Woodside Homes. A purchase contract will follow this permit/agreement to construct. After construction is complete, Woodside Homes will provide an “as-built” survey that will be added to the deed and included in the purchase contract. The County receives compensation upfront. As to noticing surplus property when a buyer is already established, Tony confirmed the notice states “by negotiated sale” with abutting property owners. County Code requires we expend funds to place a notice in the paper, even in the event a purchaser is identified. Per Commissioner Millburn’s request, Tony will work with our attorneys to review this process. Tony indicated deeded boundaries to Clinton City are also being discussed and will be addressed at a later date.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Jeff Oyler, Davis County Planning Manager, presented amendment #2017-145B with Ryan Butler Subdivision to remove the requirement for fire sprinklers and the 3,600 sq. ft. limit on the house. Jeff explained the subdivision was approved by the city with requirements requested by the fire marshal that the home be limited to 3,600 sq. ft. and fire sprinklers were required. The law has since changed stating that any new home under 10,000 sq. ft. does not require fire sprinklers. The Planning Commission recommends the requirements for fire sprinklers and home size limit be removed from the subdivision requirements.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Barry Burton, Davis County Community & Economic Development Director, presented agreement #2018-129 with Jon Hansen dba Jon Hansen Code Services to provide building inspection and plans review services. The payable contract amount is 80% of the building permit and plan check fees received by the County. The contract period is March 1, 2018 through December 31, 2020.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Curtis Koch, Davis County Chief Deputy Clerk/Auditor, presented request #2018-130 for approval of 16 polling locations for the 2018 elections in Davis County.

Polling Locations for the Primary and General Elections for 2018

Bountiful Library	725 South Main Bountiful	BO 1-33
Centerville Elementary	350 North 100 East Centerville	CE 1-12
Clearfield City Hall	55 South State Street Clearfield	CF 1-17, HA 2
Clinton Recreation Admin. Building	1651 West 2300 North Clinton	CL 1-13
Farmington City Community Center	120 S. Main Street Farmington	FA 1-16
Fruit Heights City Hall	910 South Mountain Road Fruit Heights	FH 1-5
Kaysville City Hall	23 East Center St. Kaysville	KA 1-22
Layton High	440 Lancer Lane Layton	LA 1-12, 14-27, 39-43, HA 3
Ellison Park Elementary	800 North Cold Creek Way Layton	LA 13, 28-38- 44-47
North Salt Lake City Hall	10 East Center Street North Salt Lake	NS 1-11
Sunset City Hall	200 West 1300 North Sunset	SU 1-3, HA 1
South Weber Family Activity Center	1181 East Lester Street South Weber	SW 1-4
Syracuse Community Center	1912 West 1900 South Syracuse	SY 1-19
West Bountiful City Hall	550 North 800 West West Bountiful	WB 1-4
West Point City Hall	3200 West 300 North West Point	WP 1-8
Woods Cross City Hall	1555 South 800 West Woods Cross	WX 1-7

Curtis encouraged everyone to vote either by mail or coming to a polling location.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presented the following:

Agreement
#2018-131

Agreement #2018-131 with Tyler Technologies for licensing and implementation of Integrated Finance and Human Resources Enterprise Resource Planning (ERP). This agreement replaces a pending document that was presented and approved in the March 13, 2018 Commission Meeting. The original document did not

identify Exhibit E which was included in the official document. This agreement corrects that page of the document.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Public Hearing

Resolution
#2018-132
Budget Opening

Commissioner Elliott made a motion to open a public hearing for consideration of additional budget appropriation requests. Commissioner Millburn seconded the motion. All voted aye.

Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor, presented resolution #2018-132 for the following additional budget appropriation requests:

FUND 10 GENERAL FUND					
Sheriff	E	10-4210-745	Vehicles	\$ 19,855	3.2.18 - Additional funding for replacement vehicles 11-04, 11-06, 12-01, 12-15, & 13-04
Sheriff	E	10-4210-253	Vehicle Service	\$ 2,120	3.21.28 - recognize additional ICAC Grant Funds
Sheriff	R	10-3322-000	Block Grant Fund	\$ 2,120	3.21.18 - apply additional ICAC Grant Funds to vehicle equipment
Corrections	E	10-4230-110	Wages	\$ 32,000	3.7.18 - Reclass of entry level Corrections Clerks from grade 9 to grade 11, change title to Jail Operations Specialist I - pro-rated for June-Dec 2018
Corrections	E	10-4230-110	Wages	\$ 20,500	3.7.18 - Reclass of Correction Clerk II's from grade 11 to grade 13, change title to Jail Operations Specialist I - pro-rated for June-Dec 2018
Corrections	E	10-4230-110	Wages	\$ 6,200	3.7.18 - Reclass four exiting Correction Clerks to Lead Clerks - pro-rate for June-Dec 2018
Clerk/Auditor	E	10-4141-110	Wages	\$ 32,000	Convert part-time clerk position to full-time office manager position
CED	E	10-4180-540	Donations	\$ 300,000	3.16.18 - RC Willey Contribution, pursuant contract 2018-0100 with Layton Redevelopment Agency
Net Increase of Expenses				\$ 414,795	
Net Increase of Revenue				\$ -	
NET (USE OF) / CONTRIBUTION TO FUND BALANCE					
Total Increase of Expenses				\$ 414,795	
Total Increase of Revenue				\$ -	
Net Effect on Total Fund Bal.				\$ (414,795)	
USE OF FUND BALANCE					
				\$ 414,795	Fund 10
				\$ -	Fund 18
				\$ -	Fund 19
				\$ -	Fund 22
				\$ -	Fund 63
				\$ 414,795	Total Use of Fund Balance

Commissioner Millburn invited public comment.

Captain Arnold “Butch” Butcher, Davis County Sheriff’s Office, as commander for the last nine months of the division over the jail, strongly urged the commissioners to vote in favor of the proposed increases to the Sheriff’s Office, particularly for reclassification of corrections clerks in the amount of \$6,200.00. In his opinion, they have been the “forgotten, left-behind individuals” and should have their positions reclassified.

Commissioner Millburn closed the public comment period. He commented that the County budget committee has had discussions concerning wage re-classifications. He appreciates our Human Resources director, Debbie Alexander, for her work on the wage re-classifications and they come with her recommendations.

Public
comments

Close Public
Hearing

Commissioner Elliott commented that there is a high demand for law enforcement [positions] and the County is trying to be competitive in order retain and gain employees. Regarding replacement of vehicles in the Sheriff’s Office, research indicates to the Commission that the existing Ford Explorer vehicles will work fine.

Commissioner Elliott made a motion to approve all line items of the resolution for additional budget appropriation requests except line item #1 in the amount of \$19,855.00 for replacement of vehicles in the Sheriff’s Office. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Property Tax
Register
approved

Commissioner Elliott made a motion to recess to Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Curtis Koch presented the Property Tax Register which reflected six veteran abatement exemption corrections for 2017 under Auditor’s adjustments.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened

Check registers
approved

Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Check registers, as prepared by the Davis County Clerk/Auditor, were approved with a motion by Commissioner Elliott. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commission minutes approved

Commissioner comments

Public comments

Commissioner Elliott made a motion to approve Commission Meeting minutes for March 13 and March 20, 2018. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner Elliott said he is thankful he is not a candidate running for election this year and congratulated the candidates for “putting themselves out there.”

Lorene Kamalu, Kaysville, said she thinks it is great to align the work of certain law enforcement personnel with the wages to be competitive. It is important to keep good people and attracting good people is a good investment. She has studied the Sheriff’s department and knows this will be a good investment. Good work.

Meeting adjourned.

Clerk/Auditor

Chair